



Coppersmith
Global Logistics



www.coppersmith.com

Quick, Compassionate, Customs clearance for your pet



BASE FEE SCHEDULE

Entry Fee per AWB during business hours (M-F 8:00am - 4:30pm):	\$150
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or Entry Fee after regular business hours & weekends:	\$250
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or Entry Fee on holidays:	\$300
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Government Merchandise Processing Fee (MPF) for Informal Entry:	\$2
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● <i>Formal Entry (Commercial over \$2000) MPF:</i>	\$35
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● <i>Formal Entry Surety Bond:</i>	\$75
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● <i>FWS Clearance:</i>	\$100
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● <i>FWS Inspection:</i>	\$93
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● <i>Special handling and services</i>	<i>as needed</i>
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● *Below charges are only, if applicable*

REQUIRED IMPORT DOCUMENTS

Owner/Breeder/Importer

The following documents are needed from you, prior to your pet(s) departure from the origin country. All must be in English, valid, and legible.

- Power of Attorney--signed by consignee, showing IRS# or Social Security Number, and consignee's date of birth.
- U.S. Government issued Identification: Drivers License, Passport, or Visa.
- Foreign Importers (non-US citizens): Coppersmith can file for a Customs Assigned Number on your behalf. Please show your **foreign address** on the Power of Attorney.

Pet/Animal

Entry into the United States requires the following documents regarding your animal. Documents must show your pet's name, date of birth, gender, species, and breed.

- Invoice for customs purpose--showing description, ownership, value. (Proforma available upon request)
- Health Certificate, Rabies Certificate, Vaccination Card and any other pertinent documents.
- Air Waybill

Committed! Connected! Complete!

OFFICE LOCATIONS



LOS ANGELES

525 S. Douglas St.
El Segundo, CA 90245

Phone: (310) 607-8000
 Fax: (310) 607-8001
 Email: LAX-pets@coppersmith.com

SAN FRANCISCO

434 Rozzi Place
South San Francisco, CA 94080

Phone: (650) 872-1225
 Fax: (650) 872-1070
 Email: SFO-pets@coppersmith.com

PORTLAND

6135 NE 80th Ave., Suite A4
Portland, OR 97218

Phone: (503) 249-1400
 Fax: (503) 249-3950
 Email: PDX-pets@coppersmith.com

SEATTLE

3100 S. 176th St., Suite 120
Seatac, WA 98188

Phone: (206) 242-6181
 Fax: (206) 242-0089
 Email: SEA-pets@coppersmith.com

DALLAS

1200 Minters Chapel Rd., Suite 100
Grapevine, TX 76051

Phone: (817) 421-8989
 Fax: (817) 421-6464
 Email: DFW-pets@coppersmith.com

HOUSTON

15904 International Plaza Drive
Houston, TX 77032

Phone: (281) 442-480
 Fax: (281) 442-8892
 Email: IAH-pets@coppersmith.com

CHICAGO

760 Bonnie Lane
Elk Grove, IL 60007

Phone: (847) 437-1500
 Fax: (847) 437-1501
 Email: ORD-pets@coppersmith.com

ATLANTA

114 Southfield Pkwy., Suite 170
Forest Park, GA 30297

Phone: (404) 366-1650
 Fax: (404) 366-1649
 Email: ATL-pets@coppersmith.com

NEW YORK

One Cross Island Plaza,
Suite 227A, Rosedale, NY 11422

Phone: (718) 723-5000
 Fax: (718) 723-5005
 Email: JFK-pets@coppersmith.com





Power-of-Attorney Rules for Pet Shipments

A. In all cases, the Customs Power-of-Attorney must be completed and signed by the Consignee shown on the Air Waybill and a valid Government-Issued Photo Identification must be presented for validation. (Passport, Driver's License, etc.)

B. If the Consignee is:

“Individual” and a U.S. Resident or Non-Resident with a social security number:

- POA must have a complete USA address with zip code listed and
- Provide their social security number for the Customs entry.

Company:

- POA must be in the name of that company, signed by the company owner or corporate officer and
- Must report their company USA Federal Tax Identification Number.

Non-Resident or Foreign National without a social security number:

- Consignee must complete POA with their **foreign address** so Coppersmith may file for a US Customs-assigned number for the consignee.
- Provide passport or other form of identification.

Customs Power of Attorney

Importers of Record for Personal Informal "LIVE" Entries

Legal status of issuing party Check appropriate box [x] Individual

Social Security Number: _____ (required to make Customs Entry)

KNOW ALL MEN BY THESE PRESENTS, that:

Complete Legal Name (as appears on Drivers License or other govt identification)

doing business as an individual

residing at: (street address required) PO Box may be added for mailing purposes only.

Home Tel. No. _____ Work Tel. No. _____

Cell No. _____ Fax No. _____

E-mail Address: _____

hereby constitutes and appoints **L.E. Coppersmith, Inc.**, a California corporation, its officers, employees, and/or specifically authorized agents its heirs and assigns, to act for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place and stead of said grantor from this date and in (the United States (the "territory") either in writing, electronically, or by other authorized means to generally transact Customs business on behalf of the grantor, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney.

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

This power of attorney to remain in full force and effect until _____.

The undersigned represents that all information contained herein is true and correct as of date of execution and acknowledges receipt of L.E. Coppersmith, Inc. Terms and Conditions of Service governing all transactions between Parties.

IN WITNESS WHEREOF, the said _____,
(Print or type name)

has caused these presents to be signed:

Signature: _____

Date: _____

NOTE: Per CODE OF FEDERAL REGULATIONS (CFR) Title19-1-111.29(b): "If you are the importer of record, payment to the broker will not relieve you of liability for Customs Charges (duties, taxes, or other debts owed to Customs) in the event that the charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with a separate check payable to the "U.S. Customs and Border Protection", which shall be delivered to Customs by the broker." If you wish to make your check payable directly to U.S. Customs and Border Protection, arrangements must be made with Coppersmith, Inc. prior to time of entry to arrange timely receipt of your duty check. When payments are made to Coppersmith Inc., Coppersmith Inc. may undertake any means of payment to Customs available to them under current laws and regulation.

Please provide a clear copy of your passport or driver's license or have this document notarized to validate this Power of Attorney

DATE: _____

SHIPPER

SHIP TO/IMPORTER OF RECORD

PERSONAL PET PROFORMA INVOICE

Port of Loading:	Port of Arrival:
AIRLINE:	FLIGHT#
DATE SHIPPED:	AWB#

Quantity	Type of Pet, Breed, Male/Female,Color,Name,DOB/Age	KGS	AMOUNT-US DOLLARS
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Each Pet needs to be individually listed above and in English

-----TOTAL-----	KGS	\$ -
		\$ -

CERTIFIED TRUE AND CORRECT

OWNER